



Itemized Expense Reimbursement Form
Elk Island Public Schools
Home Education
School Year: _____

A set fund is available to support and supplement a HOM student's educational program. Reimbursements must be related to educational materials, lessons, registrations and services for academic courses or options such as art, physical education and music. Attach original copies of receipts to this form. They can be submitted for Home Education students between October 1 and May 30 of each academic year. Please submit receipts **by May 30th** of the current academic year to Next Step. Funds not requested by May 30th cannot be carried forward into the next school year. Reimbursements may take 4 to 6 weeks as processing is managed through our Central Office.

Please complete a separate form for each home education student.

Name of Student: _____ Grade: _____

Address: _____

Telephone: _____

Date of expense	Item	Purpose (math, science, art, music, etc.)	Cost	GST	Total
TOTAL					

Date: _____ Signature of Parent: _____